



Hopkins Farm Creamery

Application for Employment

PLEASE TYPE OR PRINT. Complete the entire application. You may attach a resume, but you must still complete all questions or your application will be deemed incomplete and may not be considered. Please fill out each box (do not indicate “see resume”). Applications with missing or invalid job numbers will not be considered for any position.

Position Applying For: <i>General Employee</i>		Name (First, Middle, Last):		Email Address:	
Street Address:			City, State & Zip:		
Social Security Number :		Cell Phone:	Home Phone:		Date of Birth:
Are you eligible to work in the United States?		<input type="radio"/> Yes <input type="radio"/> No			
Are you 18 years of age or older?		<input type="radio"/> Yes <input type="radio"/> No	If NO, what is your current age?		
Have you ever been convicted of a felony?		<input type="radio"/> Yes <input type="radio"/> No	If YES, please explain:		
Have you ever been employed by Hopkins Farm Creamery?		<input type="radio"/> Yes <input type="radio"/> No	If YES, indicate your place of employment, dates of employment & reason for leaving:		
Are you related to any current company employee?		<input type="radio"/> Yes <input type="radio"/> No	If YES, what is their name & their relationship to you?		
Do you have a valid driver's license?		<input type="radio"/> Yes <input type="radio"/> No	If YES, indicate your State of issuance, license#, and expiration date:		

EDUCATION:

Name of School	City/State	Did you graduate? (Please Circle)	If No, # of years left to graduate	If Yes, date of Graduation	Degree received	Major
High School:		.Yes .No				
GED:		.Yes .No				
College:		.Yes .No				
College:		.Yes .No				

Other credentials/ licenses/ professional affiliations, etc., which are relevant to the job(s) for which you are applying:

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SKILLS: Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, and expert).

WORK EXPERIENCE-Please detail your entire work history. Begin with your current or most recent employer. If you held multiple positions with the same organization, detail each position separately. Attach additional sheets if necessary. Omission of prior employment may be considered falsification of information. Please explain any gaps in employment. Include full-time military or volunteer commitments. **PLEASE DO NOT** complete this information with the notation "See Resume." **PLEASE NOTE:** Hopkins Farm Creamery, Inc. reserves the right to contact all current and former employers for reference information.

Dates Employed (most recent position) From: To:	Full time <input type="checkbox"/> Part time <input type="checkbox"/> If part time - # hours/ week:	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title: Phone Number:	Other Reference Name, Title and Phone#:	Contact my current references: .At anytime .Only if I am considered for an interview
Primary duties:		Reason for Leaving:

Dates Employed (most recent position) From: To:	Full time <input type="checkbox"/> Part time <input type="checkbox"/> If part time - # hours/ week:	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title: Phone Number:	Other Reference Name, Title and Phone#:	Contact my current references: .At anytime .Only if I am considered for an interview
Primary duties:		Reason for Leaving:

PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THE FOLLOWING:

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Furthermore, I understand and agree that my employment is for no definite period and may be terminated at any time without any previous notice.

Applicant Signature: _____ Date: _____



Please Also Submit the Supplemental Application Found on the Following Page



AVAILABILITY

18186 Dairy Farm Road

Lewes, De 19958

P: 302/645-7163

HFC@hopkinsfarmcreamery.com

Website: www.hopkinsfarmcreamery.com

Name _____

Date _____

*Email _____

*Cell Phone _____

Shifts:

Morning 930am-430pm

Sunday-Thursday 430pm-930pm

Friday & Saturday 430pm-1030pm

*Seasonal & Holiday hours vary throughout the season

Please share your available days

(Please Circle Available shifts)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM

Please explain any days NOT available and/or other foreseeable restrictions on your work schedule.
